

PORT AND SOLID WASTE DEPARTMENT



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DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **January 21, 2013** at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI

1. Call to Order

The meeting was called to order by Solid Waste Board Chair John Katers at 1:32 pm.

2. Roll Call

Present:

- John Katers, Chair
- Mark Vanden Busch, Vice-Chair
- Lisa Bauer-Lotto
- John Kennedy
- Mike Van Lanen
- Norb Dantine, Treasurer
- Dave Landwehr
- Bud Harris
- Ray Kopish

Also Present:

- Dean Haen, Brown County P&SW
- Chad Doverspike, Brown County P&SW
- Mark Walter, Brown County P&SW
- Chris Blan, Brown County P&SW

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Ray Kopish. Unanimously approved.

4. Approval/Modification – Meeting Minutes of November 12, 2012

Corrected the spelling of “Golder” Associates.

A motion to approve the modified minutes was made by Ray Kopish and seconded by Dave Landwehr. Unanimously approved.

5. Inter-County Sale of Property Between Port and Solid Waste and Public Works
Approximately 10 acres in the NW corner of County Highway Z and Vande Wattering Road
– Request for Approval

Staff has been working with the Brown County Public Works (formerly Highway Department) regarding mitigation lands and the concept of a mitigation bank. The

department would like to partner with Public Works to form a Mitigation Bank with Port and Solid Waste contributing land and Public Works contributing manpower and equipment, splitting the acreage for internal use and external sale of credits to municipalities and others that may need to purchase mitigation bank credits. Both Departments will continue to explore the concept of a mitigation bank.

Port and Solid Waste is proposing to sell 9.47 acres of land to Public Works for their immediate mitigation needs. The sale price is \$74,870 (\$2,000/acre for 1.48 acres of wooded wetlands and \$9,000/acre for 7.99 tillable acres. Public Works will conduct the survey and file the property transfer with Register of Deeds.

A motion was made by Mike Van Lanen to enter into an Inter-County Sale between Port & Solid Waste and Public Works for the transfer of 9.47 acres for \$74,870 with the resolution amended that Port & Solid Waste has right of first approval to purchase property, if the property is not used solely Public Works purposes. Motion was seconded by John Katers. Unanimously approved. Norb Dantine and Dave Landwehr abstaining.

6. Tire Rate Change – Request for Approval

Brown County, Winnebago County, and Outagamie County have jointly issued a tire recycling RFP. The lowest cost proposal was received from Liberty Tire at \$150/ton. Staff is requesting a rate increase from our current price of \$150/ton to \$175/ton or \$1.75/20 lbs.

A motion to approve the tire rate change was made by John Katers and seconded by Ray Kopish. Unanimously approved.

7. Recycling Transfer Station Capacity Report – Update

Tonnages has increased at the MRF and more space may be needed to deal with the increased wear and tear on the front end loader and damage to the building. The department has undertaken a preliminary analysis for increasing storage. Two potential solutions: expand the current MRF tip floor; or look for a site for expansion. An off-site location would be more expensive due to a need for new machinery, new equipment, land, and staffing. Staff will continue to work with the BOW to examine the need for a system-wide solution to dealing with peak holiday storage issues.

8. New Website

Staff showed the Board the new website. The department's goal is to be the resource for all questions related to solid waste, recycling or household hazardous waste. Staff has been trying to drive the public to the user-friendly recycling website (www.browncountyrecycling.org).

9. Solid Waste Management Agreements – Update

Twenty-three out of the twenty-four municipalities have signed the new agreement. An additional twenty-one businesses have signed a solid waste management contract. In total, 70% of Brown County tonnage is now under contract. As a result, the Department is in a much better position to financially plan for future solid waste activities.

10. Director's Report

The Wisconsin Integrated Resource Management Conference (WIRMC) will be held in Green Bay this year. If interested in attending, please let Jodi Meyer know. The Department will pay for the cost of attending for Board members.

The Department has implemented a second shift at the BOW recycling facility and staff is looking for additional tonnage to make the 2nd shift permanent. The 2nd shift should reduce the processing costs for all users and result in a higher recycling rebate paid back to its users.

The BOW Strategic Plan effort is progressing. In December, stakeholder meetings were held with internal and external stakeholders. This has generated a lot of feedback and direction for the three county Directors to start formulating the plan. The plan should be finalized by June 2013 for the Board's approval.

The website now allows customers to pay their bills by credit card. Credit card fees have been rising and this cost needs to be addressed. Staff is working on options to pass along the processing fee to customers that pay by credit card or allow customers to pay by an electronic fund transfer (EFT).

The department rented the back of the MRF building out to a company called Green Box. Green Box paid eleven months of the building lease up front and also leased the office space and baler. The office and baler lease was to be paid monthly starting in October; the account has becoming delinquent. If the account is not current by March, it will be turned over to Corporation Council for legal action.

11. Such other Matters as Authorized by Law

12. Closed Session

Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.

A motion to go into closed session was made by Norb Dantine and seconded by John Katers. A roll call vote followed with the following Board members voting "aye": John Katers, Mark Van Den Busch, Lisa Bauer-Lotto, John Kennedy, Mike Van Lanen, Norb Dantine, Dave Landwehr, Bud Harris, and Ray Kopish voting. There were no "nay" votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to the purchase and sale of parcel HL-356 property in the Town of Holland. No decision was reached and may be an item the board members will talk about in the future.

A motion was made by Ray Kopish and seconded by Norb Dantine to return to open session. A roll call followed with the following Board members voting "aye": John Katers, Mark Van Den Busch, Lisa Bauer-Lotto, John Kennedy, Mike Van Lanen, Norb Dantine, Dave Landwehr, Bud Harris, and Ray Kopish. There were no "nay" votes; the motion was passed. No action was taken. The Board continued with agenda items in open session.

13. Adjourn

Meeting adjourned at 3:50 p.m.

A motion to adjourn meeting was made by Ray Kopish and seconded by Dave Landwehr. Unanimously approved.

John Katers, Chair
Solid Waste Board

Dean Haen, Director
Port & Solid Waste Department